

PhD travel application form

To be filled in by the applicant (only one person per form). Please email the completed form to Janni Ørskov Salomonsen (janni@btech.au.dk); she will obtain Anders Frederiksen's signature.

Name		
Research group, centre or study programme		
Project name and number (90200 if not externally funded)		
Destination (city, country)		
Name of university, conference, etc.		
Departure date		
Return date		
Itemised budget		
Travel expenses (aeroplane/train/bus/car)		
Hotel		
Daily subsistence allowance (approx. DKK 450 a day)		
Conference fee		
Additional expenses		
Total estimated expenses (DKK)		
Always fill in the fields below (remember signatures)		
Purpose of travel (mark with an X)		
Presentation of paper		
PhD conference participation		
PhD course – remember to attach the “pre-approval” of the PhD course Number of ECTS points:		
Other purpose of travel (please state):		
Information about the paper		
Has the paper been presented at a conference before?	Yes	No
If YES, by whom and where?		
I enclose the following documentation (mark with an X)		
Conference programme/invitation or information material		
Acceptance of the paper to be presented		
Documentation of other activities		
Date:	Signature of applicant:	
Name of supervisor:		
Date:	Signature of supervisor:	
The form will be returned to you when Anders Frederiksen has evaluated your application.		
Date:	Signature of Anders Frederiksen	