

## **BTECH faculty collaborations with students on research projects**

1. BTECH faculty is encouraged to produce papers with students as co-authors.
2. Such papers must follow the Vancouver protocol on authorship.
3. Target outlets should always be selected from the BFI lists (series or publisher).
4. If a student participates in a conference with the purpose to publish or qualify a paper from a project, BTECH can cover the costs partially or in full. Costs should be modest.
5. If a student graduates (becomes an alumni) before the event takes place, item 4 still applies.
6. Only conferences in Denmark or Europe will be covered.
7. If a student registration fee exists, this category must be selected.
8. Travelling and accommodation expenses should be 'cheapest possible'. Food and catering expenses are never covered.
9. The department can reimburse costs of up to DKK 10,000 per conference; any exceeding amount is covered by the student(s).
10. Conference participation must be approved/supported by a director of studies or a section head and submitted to the department as a standard travel application for final approval.
11. As BTECH faculty, you are responsible for correct PURE registration.
12. As BTECH faculty, you are responsible for contacting BTECH's communication partner regarding dissemination.